



North Dakota Public Employees Retirement System
E-Mail Memorandum
2004-16

TO: Payroll Personnel – Participating Employers in the FlexComp Plan on the State of North Dakota PeopleSoft Payroll System

FROM: Sharon Ellsworth, FlexComp Program Coordinator

DATE: September 29, 2004

SUBJECT: FlexComp 2005 Plan Year Annual Enrollment Calendar

OCTOBER 1, 2004 – Annual Enrollment begins. Agency payroll staff can set up their employees FlexComp records for medical spending, dependent care, and pretax premiums for the 2005 Plan Year. The original agreements can be mailed to NDPERS as employees are enrolled. (Keep a photocopy for your records).

NOVEMBER 15, 2004 – Annual Enrollment ends.

DECEMBER 23, 2004 – The last day for payroll staff to enter December paid January payroll data. Send any remaining original election agreements to NDPERS.